

**Carman Golf and Curling Club Board of Directors Meeting**  
**March 3, 2016**  
**Clubhouse**

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In Attendance: Chris Swaenepoel, Bev Bishop, Phil Unruh, Cliff Holliston, Dale George, Ian Bergsma, Richard Vanderveen, Kyle MacNair, Richard Dyck, Dean North

1. Meeting called to order at 7:03 PM by President, Chris Swaenepoel
2. **Agenda**  
**Motion to approve: Phil Unruh / Ian Bergsma. Carried**
3. **Minutes of Last Meeting**  
**Motion: Phil Unruh, seconded by Bev Bishop**  
**“That the minutes from January 31, 2016 meeting of Board of Directors be adopted as circulated.”**  
**Carried**
4. **Correspondence** - none
5. **Unfinished Business**
  - a) Chris referred to handouts of Vision and Mission statement preparation. Round Table discussion. Directors reminded on the importance of this process. Handouts given to Chris to collate and this exercise were tabled for another meeting. It was discussed the board should complete before the AGM at a separate meeting.
  - b) Fundraising challenges discussed pertaining to receipting for donations to future fundraising activity. CGCC is at a disadvantage compared to the other recreation facilities in town as we cannot receipt any donations as the laws have changed. Sport Manitoba allows receipting for approved projects for 5% of the funds raised. **Motion: Cliff Holliston / Ian Bergsma that we apply for the rock handle fundraiser as a project under Sport Manitoba at 5% fee. Carried.** Question. Should a committee be formed to meet with the town and R.M. to discuss future needs in the form of grants and donations?
6. **Committee Reports**
  - a) **General Manager/Professional Services/Curling** as per handouts Dean & Bev
    - Furnace issue discussed. Fixed again today. Reminded to create a log of issues for future reference.
    - Should we consider running the 100 Club again so that members not attending the card draws on Friday would still have an opportunity to help? Consensus was to run again next year.
    - Restaurant challenges discussed further to the email sent out earlier by Dean. Food Services manager has resigned, and the possible staff replacement will not have contract renewed.
    - A possible lease agreement is being reviewed by a local lawyer. There are two potential persons interested. Discussed pros and cons of leasing. **Motion: Kyle MacNair / Ian Bergsma to proceed with the lease option of the restaurant. Carried. Note that Dale George abstained from the vote due to a potential conflict of interest.**
    - A committee consisting of Cliff Holliston, Richard Vanderveen, Dean and Chris appointed to review potential lease arrangements and provide due diligence. **Motion: Phil Unruh / Kyle MacNair to empower the committee to make decisions on lease on behalf of the board which would be ratified at the next possible Board Meeting. Carried.**

- b) **Finance** – see reports
- Bank balances shared. A temporary increase was approved by Access Credit Union. Use of our maintenance reserve may be required as well before golf season begins. **Motion: Phil Unruh / R. Vanderveen to allow temporary use of the reserve fund until golf season money comes in and replaces the reserve. Carried.**
  - Reports reviewed
  - Draft year end financials from our accountant was reviewed. Year end entries reviewed with a few changes noted, and with two additions required to clean up receivables and unearned income. **Motion: Kyle MacNair / Ian Bergsma to approve the Financial Statements for the fiscal year 2014-2015 as presented with adjusting entries. Carried.**
- c) **Clubhouse** – presented by Chris S.
- Food Services Manager resigned and an exit interview was completed.
- d) **Greens & Fairways** – verbal report from Ian Bergsma
- Ice machine repaired and drips on the ice have been fixed.
  - Project to rebuild riverbank beside #17 green has been completed. The agreement has been signed and returned. We will be paid \$2700.
- e) **Long Range Planning** – none
- f) **Nominating Committee** – have not met since the last board meeting. Curling members are not shareholders so that is an issue. Committee will continue to search for prospects.
- g) **Curling Report** (missed presenting after the GM report). Written report emailed to Board. Potential dates for wind up discussed and it was decided to go to Thu March 24. The Curling committee to finalize details.

7. **New Business**

**MOTION: Phil Unruh / Kyle MacNair “that the Committee reports as presented to the Board of Directors be adopted as circulated.” Carried**

**Golf MB membership model proposal:** For a fee of \$1000 we can become a member again. This would get our course slope rated again, RCGA handicap access, and host an event. Extra revenue for Golf MB would come from selling gold memberships to our members for \$50. **Motion: Cliff Holliston / Dale George to join Golf MB as per their proposal. Carried.**

**AGM** date changed to April 21<sup>st</sup> due to scheduling conflicts in the community.

**MOTION: to adjourn at 10:16 p.m. by R. Vanderveen. Carried**

**In Camera Session - none**

**Next Meeting:** Thursday March 31, 2016 @ -6:00 pm at the Clubhouse. Add Strategic Planning to start the meeting.

**Recorded by:** Richard Dyck