

**Carman Golf and Curling Club Board of Directors Meeting
November 3, 2016
Clubhouse Meeting Room**

In Attendance: Cliff Holliston, Kyle MacNair, Phil Unruh, Dale George, Bev Bishop, Richard Vanderveen, Ian Bergsma, Kathy Adams, Dean North and Richard Dyck.

Regrets: Chris Swaenepoel

1. Meeting called to order at 7:00 pm by Cliff Holliston
2. Agenda
Motion to approve: I Bergsma / K Adams. Carried
3. Minutes of Last Meeting
Motion: I Bergsma / K Adams
“That the minutes from Sep 26, 2016 meeting of Board of Directors be adopted as circulated.”
- Carried
4. Correspondence
- none
5. Unfinished Business
 - a) By-law review – review pending review from a local lawyer.
 - b) Highway Signage will be installed next week.
 - c) Re meeting delegate for Golf MB 2017 spring meeting, Lillian Fargey was approved as per email to the board. **Motion: P Unruh / K Adams to ratify this appointment. Carried.**
 - d) Compressor Purchase: **Motion: K MacNair / R Vanderveen “that we purchase condenser and compressor for the ice plant from CIMCO at a cost of \$11,945 plus taxes and \$14,823 plus taxes respectively”. Carried.** The board was reminded that the next cost challenge for the ice plant will be the chiller as its 25 years old and is nearing its life expectancy. Long Range committee to add it to its capital expense list. Because of the significant cost to maintain the compressor every 10,000 hours, we need to consider starting a new reserve to put aside funds every year.
 - e) Bar Counter approval. The board met a week ago to review a proposal from McGee’s Restaurant to install a new counter and bar area. **Motion: K MacNair / D George “that we approve the renovation as proposed and paid for by McGee’s Restaurant”. Carried**
 - f) Insurance renewal not presented as our broker was off work due to personal reasons. Once we receive the proposal we will email it to the board for review and ratification.
6. Committee Reports – sent out in advance and were not presented further at the meeting.
Discussions followed on these items:
 - a) General Manager/Professional Services
 - b) Curling Committee – discussed several fundraising /grant possibilities available through Pioneer, Liquor and Gaming, Coop. Discussed the proposal to be sent to the joint councils for town and RM. Needs to be completed and delivered by Nov 24. Discussed funds taken from R&M Reserve to pay for roofing down payment. Discussed how to access and use the extra funds in Texas Holdem account (card draw funds)

Motion: K MacNair / D George

- 1) **that we transfer \$12,798.95 from the R&M reserve account to pay the down payment on the roof repair, which is to be replaced from the Rock Handle fundraising efforts. Carried.**
- 2) **That we transfer surplus money est. at \$13,000 from the Texas Holdem account to pay towards the 2016 property tax expenses as per licensing application. Carried.**
- c) Finance – report reviewed. Budget deferred to New Business.
- d) Clubhouse – none
- e) Greens & Fairways / Ice making – Ian Bergsma presented a verbal report. Golf course is closed, greens are tarped, and the hedge on #17 tee box was removed by staff. Last day worked by seasonal staff was Oct 28. Re ice making, the ice plant is working now with the replacement of the condenser and compressor successfully completed. There were several challenges that CIMCO staff worked through before finally installing. The ice was not ready until Nov 4, just in time for Curl for Cancer event on Nov 5.
- f) Long Range Committee planning a meeting in mid-November.

7. New Business

- a) **MOTION: P Unruh / K MacNair “that the Committee reports as presented to the Board of Directors are adopted as circulated.” Carried**
- b) Budget for 2016-2017 fiscal year reviewed. Changes were made to reflect the history of golf and curling fees in decline, and to match last year’s Greens and Fairways budget.
MOTION: P Unruh / K MacNair “that we approve the next year’s budget as amended to a surplus of \$19,750.” - Carried.

8. Meeting adjourned at 8:00 p.m. as per motion to adjourn by C Holliston.

Next Meeting: Thursday Dec 5, 2016 - 7:00 pm at the Clubhouse.

In Camera Session was held Christmas Banquet discussion.

Minutes recorded by: Richard Dyck