

**Carman Golf and Curling Club Board of Directors Meeting
 May 03, 2018
 Clubhouse**

In Attendance: Cliff Holliston, Kyle MacNair, Dustin Last, Ian Bergsma, Chris Swaenepoel, Parker McGillivray, Richard Dyck and Dean North.

Regrets: Kathy Adams, Richard Vanderveen, Kyle Weir

1. Meeting called to order at 7:00 pm by Cliff Holliston
2. Elections and Appointments – Facilitated by Dean North

**C Holliston / D Last nominated Kyle MacNair as President. No other nominations. Carried.
 C Swaenepoel / P McGillivray nominated Dustin Last as Vice-President. No other nominations. Carried.**

Kyle MacNair / Ian Bergsma nominated Chris Swaenepoel as Secretary – Treasurer. No other nominations. Carried.

Cliff Holliston remains on the Board for one more year and will act as the past-president.
 President Kyle MacNair chaired the rest of the meeting.

Appointments for the committees as follows:

Finance	Professional Services
Chris Swaenepoel – Chair as the treasurer	Kathy Adams – Chair
Kyle Weir	Kyle Weir
Kathy Adams	Dustin Last
Dustin Last	
Greens, Fairways, Ice maker	Long-Range
Ian Bergsma – Chair	Cliff Holliston – Chair
Richie Vanderveen	All Committee Chairs
Parker McGillivray	

3. Agenda
 Added Community Places Grant Application to new business.
Motion: C Swaenepoel / D Last “to approve agenda as amended.” Carried.
4. Minutes of Last Meeting
Motion: D Last / I Bergsma “That the minutes from March 12, 2018 meeting of Board of Directors be adopted as circulated.” – Carried
5. Correspondence
 Golf Manitoba Annual Meeting invite – April 28. Lillian Fargey attended as the club rep. Note that next year the Gold Card memberships will be mandatory.
6. Unfinished Business - none
7. Committee Reports

- a) General Manager/Professional Services/Clubhouse as presented.
 - I. Golf memberships are behind last years number. Leagues have begun or will start next week. Card draw at 3951. Crokinole tournament was fun and will plan another in fall. Fire Marshall inspected the building and we have a few things to correct by May 31.
- b) Greens & Fairways / Ice making as presented
 - I. Course opened last week. It wintered well but needs water.
 - II. Looking to trim trees on #10 and # 16 along the cart trails.
- c) Long Range Committee – none
- d) Finance – sent in advance.
 - I. March 2018 financial recap and reports presented.
 - II. Two large invoices reviewed. 1) A hot water tank was replaced at a cost of \$7174.42 including taxes. 2) Controlled Air to fix the air make up unit for the restaurant at a total cost of \$5647.85 **Motion: D Last / C Swaenepoel “that we pay \$3000 from the Card Draw Funds towards the Hot Water Tank.” Carried.**

8. New Business

- a) **Motion: D Last / C Swaenepoel “that the Committee reports presented to the Board of Directors are adopted as circulated.” Carried**
- b) Seven new shareholders were presented for board approval as well as two transfers to a surviving spouse. **Motion: I Bergsma / P McGillivray to approve as per report listing the 9 names.” Carried.**
- c) Core Values presented to the Board for consideration as follows:

- C. Commitment
- A. Accountability
- R. Respect
- E. Excellence

We CARE about our members, our customers and our employees.
 We CARE about maintaining a positive and social golf & curling experience.
 We CARE about continuous improvement and innovation.
 We CARE about community responsibility.
 We CARE about doing the right thing.

Motion: I Bergsma / McGillivray “that we adopt the core values attributed to C.A.R.E. as presented. Carried.

- d) Policies. A memo from Richard on policies taken from the recent by-law review highlighting the need to be reviewed along with a few others. They include pricing, expense approvals, duties of board and executive, governance, conflict of interest, confidentiality, conduct, financial, personnel, harassment, cell phone use and concussion protocol. An ad hoc committee was created to begin the process.
Motion: I Bergsma / C Swaenepoel “that Cliff, Kyle, Dean and Richard be appointed to review policies that will be presented for Board approval.” Carried.
- e) Community Places Grant reviewed with the board by Kyle. We need letters of support, a plan to deal with change of Freon requirements, and a copy of calendar events for the club. Kyle would like these in place by May 21 to support our application due a week after.

f) Other items for discussion:

- a. Kyle saw a presentation on solar panels and a broker may be contacting us to see if its feasible at our club.
- b. Ian asked how we promote membership and its benefits. Could we use more volunteers to promote ownership? More social events? Make the course more appealing to the 70+ age group by moving to forward tees? Maybe the Greens committee could discuss and bring a recommendation.

9. In-camera session – none

10. Meeting adjourned at 8:30 p.m. by Ian Bergsma.

Next Board Meeting: Monday June 11, 2018 – 7:00 pm

Minutes recorded by: Richard Dyck