

**Carman Golf and Curling Club Board of Directors Meeting
August 22, 2019
Clubhouse Meeting Room**

In Attendance: Kyle MacNair, Kathy Adams, Kyle Weir, Parker McGillivray, Dustin Last, Kevin Minty, Dean North and Richard Dyck. Ian Bergsma joined the meeting at 9:15

Regrets: Bobby McNair, and Richie Vanderveen

1. Meeting called to order at 8:05 pm by Kyle MacNair.
2. Agenda.
Motion: D Last / P McGillivray “to approve agenda as amended to include Policies Update, and Reporting Template.” Carried.
3. Minutes of Last Meeting
Motion: K Weir / P McGillivray “That the minutes from July 18, 2019 meeting of Board of Directors be adopted as circulated.” – Carried
4. Correspondence
 - a) letter from Robynn Salter regarding the heating issues last winter, as well as painting the upstairs. After Board considerations, it was agreed that Kyle would meet directly with Robynn to continue the discussions.
 - b) Email from Fred McCullough representing Carman Minor Ball (CMB) who is asking the club to consider providing the power and pumps to be able to irrigate the new ball diamonds and existing soccer fields if agreements with all parties can be finalized. The Board supported the request subject to an agreement by CMB to pay for input / capital costs required to provide the service.
5. Unfinished Business
 - a) Sep 14 Golf Fundraiser update, waiting for Sports MB to ok the project. It was decided to put out a notice to members without a promise of a donation receipt.
 - b) Lighting Project update. Hydro grant still in process.
 - c) Lounge discussion on hold. No update.
 - d) No update on Pickle Ball
 - e) Richard updated board on policies. Governance templates in process and will send to Dean / Kyle for their review before bringing to the board. After that Financial and Human Resource will begin, and Richard has received good input from Talbot & Associates, as well as another golf club.
6. Committee Reports
 - a) General Manager/Professional Services/Clubhouse as presented by Dean North
 - I. Green fees down in July from prior year, and memberships are short of budget.

- II. Par 3 tournament filled up and was much appreciated. All nine holes were sponsored with hole in one insurance.
 - III. Next year in 2020 we be celebrating 30 years in our current clubhouse.
- b) Greens & Fairways / Ice making – verbal report submitted by Ian Bergsma
- I. Work party was a big success, with trees trimmed in multiple fairways in the back nine.
- c) Long Range Committee – no report. Will be setting a date in October for a meeting to discuss future capital needs.
- d) Finance – sent via email in advance.
- I. July 2019 Recap report presented. YTD surplus at \$20,517 and is down from prior year by \$18,000. Variances explained. Bank Balances and Aged payables presented.
 - II. Tender update on Accounting Services provided by Richard Dyck. Six firms were contacted, with two declining. Two quotes have come in so far, with two more possible by the end of August deadline given.
7. New Business
- a) **Motion: K Minty / K Weir “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried**
- b) Kyle MacNair presented a template for consideration in presenting future Management Reports to the board. Dean will begin to use it for the next meeting.
8. Other items for discussion: - none
9. In Camera meeting – none
10. Next Board Meeting: Sep 23 at 8:00 pm.
11. **Motion to Adjourn by K Adams.** Meeting adjourned at 9:35 p.m.

Minutes recorded by Richard Dyck