

**Carman Golf and Curling Club Board of Directors Meeting  
September 23, 2019  
Clubhouse Meeting Room**

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In Attendance: Kyle MacNair, Kathy Adams, Kyle Weir, Bobby McNair, Ian Bergsma and Richie Vanderveen, Dean North and Richard Dyck.

Regrets: Parker McGillivray, Dustin Last,

Missing: Kevin Minty

1. Meeting called to order at 8:00 pm by Kyle MacNair.
2. Agenda.  
**Motion: Ian Bergsma / Kathy Adams “to approve agenda as amended to add Brine Pump Update to Financial Report.” Carried.**
3. Minutes of Last Meeting  
**Motion: K Weir / Ian Bergsma “That the minutes from August 22, 2019 meeting of Board of Directors be adopted as circulated.” – Carried**
4. Correspondence
  - a) Invitation to RSVP to Golf MB for the Hall of Fame Induction Ceremony. Dean and Bobby will be attending.
  - b) Letter from Golf MB asking for considerations for nominations to their Board of Directors. Taken as information only.
5. Unfinished Business
  - a) Our club member, Bruce North recently attended National Canadian Senior Men’s Championship held in Cedar Brae Golf Club in Toronto. The Board discussed an offer of financial support for the trip expenses.  
**Motion: Ian Bergsma / Kyle Weir “that the club cover \$500 towards expenses incurred for Bruce North to attend the National Canadian Senior Men’s Championship”. Carried.**
  - b) Fundraising Updates.
    - Hydro grant still outstanding. No word from Community Places.
    - Sep 14 Golf Fundraiser raised \$1800 for Lighting Project, and Curl Manitoba has approved and recommended this project to National Sport Trust who could then issue donation receipts. Kyle committed to writing up an update to be sent out to the members by email.
  - c) Policies update. Richard has completed the draft governance policies, with Dean and Kyle to read and discuss further before making a presentation to the full Board.
6. Committee Reports
  - a) General Manager/Professional Services/Clubhouse as presented by Dean North using the new reporting template.
    - I. Golfing and Curling Activities reported. The Board asked if activities could include # of rounds played in future reports. Also, a question was presented on raising the age for intermediate fees. Dean to work on it at budget time.

- II. Carman Minor Ball still looking for water to irrigate their new construction of ball diamonds. Dean and Rob have been looking at ways to offer our support. Any future help with water and equipment needs to be negotiated with the Recreation Dept.
  - b) Greens & Fairways / Ice making – verbal report submitted by Ian Bergsma
    - I. Greens were aerated after Sep long weekend, and it went well with greens coming back quickly. After the rainfall on Friday, the course was closed for Friday and Sat.
  - c) Long Range Committee – no report. Board is setting a date in October 21 at 7 pm for a meeting to discuss future capital needs.
  - d) Finance – sent via email in advance.
    - I. Aug 2019 Recap report presented. YTD surplus at \$34,151 and is down from prior year by \$7,800. Variances explained. Bank Balances and Aged payables presented.
    - II. Tender update on Accounting Services provided by Richard Dyck. Quotes were shared in advance of the meeting. George & Associates was recommended by the Finance Committee at a cost of \$6000 first year, and \$5000 per year for years two and three. **Motion: Kathy Adams / Bobby McNair that “the Board accept the recommendation to appoint George & Associates to provide Review Engagement accounting services for the next three years”. Carried.**
- III. **Brine Pump Update.** At the March 2019 Board Meeting, it was agreed to pay for the brine pump from the reserves and present the invoices for Board Approval after the installation. The pump is now installed, and the total costs come to \$7189.71 plus taxes. Any fundraising for the brine pump was to be deposited back to the Reserve Account to offset the purchase cost. However, in July the Board made a motion to transfer \$14,000, nearly all the Reserve Account to operating accounts to help pay for the Lighting Project which cost in excess of \$40,000. This means the operating funds from the bank account covered the cost of the brine pump. The Area Foundation Funds are still at the National Sports Trust Fund, and Access CU will be donating some funds to the brine pump soon. When these funds arrive, they will be deposited to the Reserve Account and a motion will be needed to move over to the operating account to help defer the costs. Note: the donation revenues will be deferred over time, and the brine pump will be amortized.  
**Motion: Richie Vanderveen / Ian Bergsma “that we purchase the Brine Pump from Koolers at a total cost of \$7189.71 plus taxes.” Carried.**
- 7. New Business
  - a) **Motion: Kathy Adams / Kyle Weir “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried**
- 8. Other items for discussion: - update from Kyle MacNair on the rent conversation with McGee’s. It was noted that the lease expires in two years and the clubhouse committee will be tasked with reviewing our lease and making recommendations to the board next year.
- 9. In Camera meeting – none
- 10. Next Board Meeting: Oct 21 at 8:00 pm.
- 11. **Motion to Adjourn by Kyle MacNair.** Meeting adjourned at 9:50 p.m.

Minutes recorded by Richard Dyck