

**Carman Golf and Curling Club Board of Directors Meeting  
January 20, 2020  
Clubhouse Meeting Room**

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In Attendance: Kyle MacNair, Kyle Weir, Kevin Minty, Ian Bergsma, Parker McGillivray, Dustin Last, Kathy Adams, Dean North and Richard Dyck.

Regrets: Bobby McNair, Richie Vanderveen

1. Meeting called to order at 7:34 pm by Kyle MacNair.
2. Agenda.  
**Motion: Dustin Last / Kathy Adams “to approve agenda as presented.” Carried.**
3. Minutes of Last Meeting  
**Motion: Ian Bergsma / Kevin Minty “That the minutes from November 18, 2019 meeting of Board of Directors be adopted as circulated.” – Carried**
4. Correspondence - none
5. Unfinished Business
  - a) Policies update. Kyle met with Dean / Richard in January to discuss draft governance policies. A copy was sent out to all board members before the meeting. Highlights were discussed, including orientation, strategic planning, committee structure, and three forms to sign including conflict of interest, confidentiality, and code of conduct. It was decided a manual should be issued to all directors this year. All directors should read over the governance policies and be prepared to approve same at the next regular board meeting.
6. Committee Reports
  - a) General Manager/Professional Services/Clubhouse as presented by Dean North.
    - I. Golf activities include tree removal, a successful early membership campaign, and the \$100 green fee / golf cart deals.
    - II. Curling activities include planning update for mixed provincials, and early discussions with Curl MB to host Canola Junior Provincials in 2022.
    - III. Clubhouse – Robynn Salter social to be held Feb 8<sup>th</sup> and all directors encouraged to attend.
    - IV. The clubhouse 30<sup>th</sup> anniversary is Aug 12, 2020 and ideas for celebration were solicited.
  - b) Greens & Fairways / Ice making – Ian Bergsma
    - I. Curling Ice was flooded after the new year. Rob is away at a convention in Atlanta for a week, plus personal time will be added to the trip.
  - c) Long Range Committee – Parker McGillivray
    - I. Dean updated that he is working on pricing.
  - d) Finance – sent via email in advance.
    - I. November 2019 Recap report presented. Surplus at \$3,978 and variances explained with most of it from a lower membership take up this year.

- II. December 2019 Recap presented with a surplus of \$17,709, and this was mostly attributed to stronger membership sales.
- III. Bank balances and Accounts payable presented for Nov / Dec.
- IV. Cash Flow Report presented, and updates show we were worse than projected in Nov, and better than projected in Dec. Again, this is mostly due to the timing of the membership sales. It appears we will still need the \$50,000 injection in early March.

7. New Business

- a) **Motion: Kevin Minty / Parker McGillivray “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried**
- b) **Motion: Kyle Weir / Ian Bergsma “that we approve shareholder as per list presented.” Carried.**
- c) Social for Robynn Salter set for Feb 8<sup>th</sup>. Directors were encouraged to buy tickets and attend. Discussed locking up the curling ice surface during the social.

8. Other items for discussion:

- a) Curling windup & social booked for April 9<sup>th</sup>. Pickle Ball set up tentatively for April 18, and Crokinole tournament for May sometime.
- b) AGM date booked for April 23 at 7 pm, subject to Active Living Centre availability.
- c) discussed existing directors’ terms that are expiring, and potential new directors. More discussions to be held at the February board meeting.
- d) discussed other possible events ie Jets Specials, etc.
- e) Q. Will we be discussing the new handicap system with our membership? Dean to attend a Golf MB session and work at communicating with our members.

9. In Camera meeting – none

10. Next Board Meeting: Feb 20 at 8:00 pm.

11. **Motion to Adjourn by Kevin Minty.** Meeting adjourned at 8:58 p.m.

Minutes recorded by Richard Dyck