

Carman Golf and Curling Club Board of Directors Meeting
April 27, 2020
Teleconference through Zoom

In Attendance: Kyle MacNair, Bobby McNair, Kyle Weir, Richie Vanderveen, Kevin Minty, Ian Bergsma, Parker McGillivray, Dustin Last, Kathy Adams, Dean North and Richard Dyck.

Regrets: none

1. Meeting called to order at 8:05 pm by Kyle MacNair.
2. Board reorganization was tabled to the next meeting.
3. Agenda.
Motion: Ian Bergsma / Kathy Adams “to approve agenda.” Carried.
4. Minutes of Last Meeting
Motion: Dustin Last / Kevin Minty “That the minutes from March 23, 2020 meeting of Board of Directors be adopted as circulated.” – Carried
5. Correspondence - none
6. Unfinished Business
 - a) Policies – tabled
 - b) Annual Meeting. Our bylaws allow the Board to determine the date and there are no limitations with a deadline. It was decided to write up a Presidents report along with financials in order to send something to the members sooner than calling a general meeting.
7. Committee Reports
 - a) General Manager
 - I. Golf. With COVID-19 a reality, the province has shutdown golf courses except to maintain until the course opens. Expecting that to be May 15. Dean is working on protocols that the province is likely to dictate for us to open the course. Considering charging extra for single rider carts. i.e. \$30.00 It was agreed to push back the May 1st deadline to pay membership dues. League play could be set up online if it is allowed by the province. Discussed on how to handle the league special for spouses as per last year, blocking tee times for members only, and how are other courses preparing and pricing carts?
 - II. Curling. Mixed provincials pushed back to March 18-21 on 2021.
 - III. Clubhouse. Discussed restaurant lease, and it was decided to allow McGee’s to operate that best suits her and not hold firm on lease commitments. Regarding rent, discussed how the club would be able to claim rent relief from the government programs. McGee’s last rent paid was for March and McGee’s has been closed since March 20. With the government rent relief announcement, their subsidy will be for 50%, with the landlord and the tenant each responsible for 25%. **Motion: Kevin Minty / Kathy Adams that we refund 25% of March rent in the amount of \$1250 and apply that amount to pay the April 25% rent for McGee’s, subject to the rent relief government program paying us the 50%. – CARRIED.**
 - IV. Grounds. If the course does not open until May 15, Rob will be able aerate the course with no interruptions before opening. We also purchased a device to pop out balls from holed putts.

- b) Long Range Committee – n/a
- c) Finance – sent via email in advance.
 - I. March 2020 Recap report presented. YTD deficit at \$78,906 which is better than last year by nearly \$25,000.
Bank balances and Accounts payable presented for February and March.
Update to Cash Flow Report presented, showing our projections were close except for the extra \$10,000 membership money from Dec 2019.
 - II. Subsidy updates from the Federal Government were sent in advance in a memo. Discussed how the 10% and 75% wage subsidies work and are coordinated, and how the revenue declines are calculated. Based on existing employees, the most we will receive is estimated at \$10,000 per qualifying period, if that month has declining revenue from prior year period. Rent relief would ensure we would get 75% for a few months. We have been able to obtain the \$40,000 small business loan to help with immediate cash flow. The Credit Union has postponed principle on loan payments, and Hydro will waive late fees on late payments. The board did consider cutting the Greens & Fairways budget and decided it was too soon to make that decision. We should consider hiring students with grants.

8. New Business

- a) **Motion: Richie Vanderveen / Ian Bergsma “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried**

9. Other items for discussion:

- a) Andy McCullough called Kyle MacNair regarding use of our irrigation pumps and supply water to the minor ball diamonds being built north of the soccer fields. The Town has verbally agreed to give up some of their water allocation for the Minor ball diamonds and now Minor ball wants to meet with us to see how we can help them with irrigating. It was suggested and agreed upon to create an agreement spelling out expectations and fair compensation.

10. In Camera meeting – none

11. Next Board Meeting: May 213 at 8:00 pm.

12. **Motion to Adjourn by Dustin Last / Kevin Minty - carried.** Meeting adjourned at 9:03 p.m.

Minutes recorded by Richard Dyck