

**Carman Golf and Curling Club Board of Directors Meeting
Jan 7, 2021 via Zoom Meeting Room**

In Attendance: Kathy Adams, Kevin Minty, Kyle Weir, Dustin Last, Carly Owen, Wayne Nussey, Parker McGillivray, Bobbi McNair, Kyle MacNair (joined at 804) Dean North, and Richard Dyck.

Regrets: none

1. Meeting called to order at 8:02 pm by Dustin Last
2. Agenda.
Motion: Kevin Minty / Kyle Weir “to approve agenda.” Carried.
3. Minutes of November Meetings
Motion: Kathy Adams / Carly Owen “that the minutes from Nov 16, 2020 meetings of Board of Directors be adopted as circulated.” – Carried

Kyle MacNair took over the chair position
4. Correspondence
 - a) Thank you note sent to the club from the Boyne River Keepers for cleaning up the old parking lot and riverbank.
 - b) Update sent out by Curl Manitoba on events that are cancelled and on events that are possible
5. Unfinished Business
 - a) Governance Policies – tabled
6. Committee Reports
 - a) General Manager
 - I. Dean updated Board on gift card packages for green fees and carts, and the early discount for 2021 memberships.
 - II. Lease Update. No tenders received by the Dec 31 deadline. Recommending we hire a manager to run the restaurant, with a view to reconsider a lease in a years’ time.
 - A potential manager has approached us with a vision to have counter service except on league nights and banquets.
 - A one-year pro forma budget presented with a breakeven projected.
 - The restaurant would be open in time for golf season.
 - Question asked on possible equipment costs - \$60,000 is the estimate.**Motion: Dustin Last / Keven Minty “to proceed with hiring a restaurant manager as discussed and recommended”. Carried.**
 - III. Curling updates. Shutdown after opening for one week due to Provincial Code Red. We could reopen if restrictions lifted soon. We did have a breakdown in the plant over the holidays and a valve was replaced. However, an error was made and freon was lost and replaced. No bill yet from Coolers.

- b) Long Range Committee.
 - I. Kyle and Dean shared the Risk of Repairs spreadsheet for Board review. This should be the template for future fundraising and grant applications, as well as replacement strategies for future boards

- c) Finance – sent via email in advance.
 - I. Nov and Dec recaps shared and reviewed, as well as payables and bank balances.
 - II. Cash Flow Update is on track as of Dec, and slightly ahead with a good early membership drive.

- 7. New Business
 - a) **Motion: Kathy Adams / Kevin Minty “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried.**
 - b) **Motion: Carly Owen / Dustin Last “that we approve the shareholder as listed” Carried.**

- 8. Other items for discussion:
 - a) Bobbi informed the Board that Scott Sisson from Scottswood has started an interclub golf league on Monday evenings with 8 clubs participating.
 - b) Dean and Kyle reported on a plan to reduce salaries for ice maker and manager if curling is suspended. If the club starts up the restaurant, the manager wage will be redirected to that project.

- 9. In Camera meeting - none

- 10. Next Board Meeting: February 8, 2021 at 8 p.m.

- 11. **Motion to Adjourn by Kyle MacNair - carried.** Meeting adjourned at 9:15 p.m.

Minutes recorded by Richard Dyck