

**Carman Golf and Curling Club Board of Directors Meeting
Nov 16, 2020 via Zoom Meeting Room**

In Attendance: Kathy Adams, Kevin Minty, Kyle Weir, Dustin Last, Carly Owen, Wayne Nussey, Parker McGillivray, Kyle MacNair (joined at 820) Dean North, and Richard Dyck.

Regrets: Bobby McNair

1. Meeting called to order at 8:03 pm by Dustin Last.
2. Agenda.
Motion: Kevin Minty / Parker McGillivray “to approve agenda.” Carried.
3. Minutes of October Meetings
Motion: Kyle Weir / Kathy Adams “That the minutes from Oct 6, 2020 and Oct 15, 2020 meetings of Board of Directors be adopted as circulated.” – Carried
4. Correspondence
 - a) none.
5. Unfinished Business
 - a) Governance Policies – tabled
 - b) Lease Tender Update provided by Dean. There are conversations with interested parties, but no firm proposals received so far. A template for considerations has been created that can be made available to interested parties, and we continue to advertise weekly on social media.
 - c) Christmas Party placed on hold due to Covid Code Red.
6. Committee Reports
 - a) General Manager
 - I. Golf Course is closed with greens sprayed and tarped. Dean will be selling the gift card packages for green fees and carts, and we will be offering early discount for 2021 memberships.
 - II. Curling updates. Shutdown after opening for one week due to Provincial Code Red. Make up game dates &/or season extensions are being considered depending on the length of the shutdown. Mandatory masks to be worn coming into the building and on the ice upon return to play.
 - III. Driving Range discussions are being held and a draft cost analysis was provided to the Board. Consensus was to seek a long-term lease before considering it, as the plan would be to make the range look nice to match up with our great course.
 - b) Long Range Committee. None

Note: Kyle MacNair joined the meeting and took over as chairperson for the remainder of the meeting.
 - c) Finance – sent via email in advance.
 - I. Year ending October 2020 Recap report presented. Note that the report contained depreciation and bank loan interest, while reversing the monthly loan payment. YTD surplus at \$7,961 which is higher than last year by \$97,183. Bank balances and Accounts payable presented for Oct.

- II. 2021 Budget discussed. Total revenue and expenses estimated near \$822,000. No changes made to the proposal as emailed in advance. Insurance information for next year was sent out in advance with total cost increase up 8% for a total cost of \$23,036. Wheatfield Insurance remains our Insurance Broker

Motion: K Minty / K Adams to approve 2021 budget as presented. Carried.

7. New Business

- a) **Motion: Dustin Last / Kyle Weir “that the Committee reports presented to the Board of Directors be adopted as circulated.” Carried.**

8. Other items for discussion:

- a) the club will look for cost savings while closed under Code Red. The ice plant and temperatures can be adjusted, cable bill to be paused, and golf staff have projects to work on. There have been no further discussions on rent relief. The next government grant does not flow through the landlord.
- b) 2021 Golf pricing emailed in advance of the meeting. Discussed Green fees and carts for 2021 season. It was decided to bump the combined cost from \$60 to \$65. Club Storage to remain the same as last year in terms of price and enforcement in the compound.

9. In Camera meeting - none

10. Next Board Meeting: January 7, 2020 at 8 p.m. Agenda to include potential bids for restaurant lease.

11. **Motion to Adjourn by Kevin Minty - carried.** Meeting adjourned at 8:50 p.m.

Minutes recorded by Richard Dyck