

**Carman Golf and Curling Club Board of Directors Meeting
Minutes of October 21, 2021**

In Attendance: Kyle Weir, Dustin Last, Parker McGillivray, Bobby McNair via phone, Wayne Nussey, Carly Owen, Brian Bailley, Dean North, and Richard Dyck.

Regrets: Kathy Adams, Kevin Minty.

1. Meeting called to order at 7:00 pm by Dustin Last
2. Board Reorganization facilitated by Dean North:

Dustin Last nominated for President by Wayne Nussey / Cary Owen. Accepted and carried.

Kyle Weir nominated for Vice-president by Dustin Last / Wayne Nussey. Accepted and carried.

Kevin Minty nominated for Sec-Treasurer by Parker McGillivray / Carly Owen. Accepted and carried.

Committees appointed as follows:

<u>Professional Services & Clubhouse:</u>	<u>Greens, Fairways, and Ice Maker</u>
Bobby McNair – Chair	Cary Owen - Chair
Wayne Nussey	Wayne Nussey
Brian Bailley	Bobby McNair

<u>Finance:</u>	<u>Long-Range:</u>
Kevin Minty – Chair	Parker McGillivray
Kathy Adams	Carly Owen
Kyle Weir	Bobby McNair
	Kevin Minty

Motion: Brian Bailley / Kyle Weir: “that the Board approve the committees as appointed.” Carried.

Motion: Parker McGillivray / Wayne Nussey “To authorize any two of the following four persons to have signing authority at Access Credit Union: Dustin Last, Kevin Minty, Dean North, Richard Dyck.” Carried.

Directors signed forms for confidentiality, code of conduct, and conflict of interest.

Note: Dustin Resumed the meeting as Chairperson.

3. Agenda.
Motion: K Weir / B Bailley “to approve agenda” Carried.
4. Minutes.
Motion: W Nussey / P McGillivray “that the minutes from meeting of August 26, 2021, be adopted as circulated.” – Carried
5. Correspondence
 - a) Golf MB invited clubs to their AGM and offer nominations to the Board.
6. Unfinished Business
 - a) Remember to fill out the DAS survey specific to a driving range on their property.

Committee Reports

- a) General Manager
 - I. Golf. The activity and financials for green fees and cart greatly exceeded targets and budget. Course closes Oct 24th.
 - II. Curling updates. Leagues are forming with similar numbers to last year before the shutdown. No increases for league fees due to season closed last year.
 - III. Clubhouse. Working to complete a 5-year agreement with F&S Manager. Restaurant closed for a week from Oct 25 to Nov 1.
 - IV. Ice Plant to start up Oct 15 (delayed due to parts order). Golf course closing activities start next week. Rob Hamm has agreed to a 5 year contract renewal as negotiated with Dean.
 - V. Four new members were allowed to pay for 2022 memberships this fall allowing them to play end of this year for free.

- b) Long Range Committee. Will organize a meeting with new committee and staff.

- c) Finance – sent via email in advance.
 - I. August and September recaps were reviewed, as well as payables and bank balances. YTD surplus at \$317K which is \$192,000 better than last year. Memberships and Green Fees/Carts have increased more than anticipated.
 - II. Finance committee met recently to begin budget 2022 discussions. Recommend we pay off the cart loan of \$58,000 plus interest from surplus cash in operating account.
Motion: B Bailey / C Owen “that we pay off the cart loan as recommended.” Carried.

7. New Business

- a) **Motion: P McGillivray / C Owen “that we adopt committee reports as presented.” Carried.**
- b) **Motion: K Weir / W Nussey “to approve the two new shareholders as per report presented.” Carried.**

8. Other items for discussion:

- a) Dean presented a request from F&S Manager to replace the sandwich table in the kitchen with a new and larger unit from Russell Food Equipment at a total cost of \$13,868.75
Motion: K Weir / W Nussey “To approve purchase as presented”. Carried.

9. In Camera meeting - none

10. Next Board Meeting: November 22 at 7 pm. Will look to approve budget and set a date for Christmas Party.

11. **Motion to Adjourn by B Bailey - carried.** Meeting adjourned at 7:56 p.m.

Minutes recorded by Richard Dyck.